

REGULATIONS

on the student campus of I. Horbachevsky Ternopil National Medical University

1. GENERAL PROVISIONS

- 1.1. These regulations stipulate the functioning of the Student Campus (hereinafter – the Campus) of I. Horbachevsky Ternopil National Medical University (hereinafter referred to as the University).
- 1.2. The Campus of the University is a complex of student dormitories of the University:
 - No. 1, located at the address: Ternopil, 3 Torhovytsia Street;
 - No. 2, located at the address: Ternopil, 5 Torhovytsia Street;
 - No. 3, located at the address: Ternopil, 18a Kotsiubynskyi Street;
 - No. 4, located at the address, Ternopil, 2 Klinichna Street.as well as premises, public catering facilities, medical and household services, sports facilities (grounds) and other buildings included in this complex, the territory on which they are located.
- 1.3. According to the Statute of the University, the Campus is a structural subdivision of the University and its activities are governed by the current legislation of Ukraine: the Constitution of Ukraine, laws of Ukraine, resolutions of the Cabinet of Ministers of Ukraine, orders of the Ministry of Education and Science of Ukraine, the Ministry of Health of Ukraine, the Statute and Internal Rules and Regulations of the University, these Regulations, Internal Rules and Regulations in University dormitories, orders of the Rector and other internal normative acts of the University.
- 1.4. In its activities related to household, maintenance, development of the material facilities, residents' placement into the dormitories and their residence, the Campus reports to the Rector of the University.
- 1.5. The main objects of management in the Student Campus are dormitories, the functioning of which, the procedure for providing living space, and living conditions are regulated by the Regulation on the use of student dormitories of the University.
- 1.6. The provision of a place to live in a student dormitory of the University and the distribution of beds are carried out in accordance with the Regulation on the procedure for placement in University dormitories.
- 1.7. The rights and functional responsibilities of the Campus employees are determined by job instructions approved by the Rector.

2. MAIN TASKS AND FUNCTIONS OF THE CAMPUS

- 2.1. The main tasks of the University Campus include:
 - 2.1.1. Temporary provision (for the duration of studies) of residential, household, cultural, sports and other services for non-resident and foreign students, post-graduate students, applicants for the period of entrance exams, interns, masters, clinical residents, trainees of the preparatory department and institute of postgraduate education.
 - 2.1.2. Improvement of the territory of the Campus, keeping it in proper sanitary and technical condition.
 - 2.1.3. Implementation of fire safety measures, protection and storage of material values of the Campus.
 - 2.1.4. Provision of communal and household services and additional services to the residents of the dormitories in accordance with the concluded lease agreement for residential premises in the University dormitory in accordance with the current legislation of Ukraine.
 - 2.1.5. Ensuring the implementation of the Internal Rules and Regulations in dormitories.
 - 2.1.6. Carrying out educational activities for the dormitory's residents.
- 2.2. To fulfil the assigned tasks, the Campus performs the following functions:**
 - 2.2.1. Independent planning of its activities, determination of strategy and main directions of development in all areas of activity, which are not prohibited by the current legislation of Ukraine and agreed with the Rector of the University, and implementation of approved measures.
 - 2.2.2. Provision of accommodation in dormitories, provision of other paid services to students and other residents of dormitories on the basis of a contract for renting a living space in a dormitory in accordance with the requirements of the current legislation of Ukraine.
 - 2.2.3. Monitoring of dormitory residents' compliance with the Internal Rules and Regulations in dormitories and taking measures to respond to their violations.
 - 2.2.4. Preparing draft orders on the activities of the Campus.
 - 2.2.5. Planning and implementation of measures regarding the proper living conditions of dormitory residents.
 - 2.2.6. Timely detection of inconsistencies in the provision of housing rental services in University dormitories, their analysis, determination and implementation of measures to eliminate them.
 - 2.2.7. Making proposals to improve the process of settlement.
 - 2.2.8. Defining effective actions regarding residents' settlement and residence and their timely implementation.
 - 2.2.9. Foregrounding and making proposals for providing the Campus with material resources (equipment and technical means).

3. CAMPUS ADMINISTRATION

- 3.1. The Campus is managed by the Director, who is appointed to the position and dismissed by the Rector. The Director of the Student Campus reports directly to the Rector.
- 3.2. Directors of the dormitories, inspectors and other employees of the Campus are subordinate to the Campus Director.

- 3.3. The functional duties of the employees of the Campus are regulated by their professional instructions, which are approved by the Rector.
- 3.4. The Campus conducts its activities in accordance with the Statute of the University, the Regulation on the procedure for placement in University dormitories, the Regulation on the use of University dormitories and the Internal Rules and Regulations in University dormitories.
- 3.5. The purpose of the Campus is to fulfil housing, household, cultural, sports and other needs of the residents of the University dormitories, and to provide them with medical and health, cultural and household, trade and other services.
- 3.6. In their official activities, the Director and other employees of the Student Campus are guided by the current legislation of Ukraine: the Constitution of Ukraine, laws of Ukraine, resolutions of the Cabinet of Ministers of Ukraine, orders of the Ministry of Education and Science of Ukraine, the Ministry of Health of Ukraine, the Statute and Internal Rules and Regulations of the University, these Regulations, Internal Rules and Regulations in the University dormitories, professional instructions, Rector's orders and other internal regulations of the University.
- 3.7. The Campus is headed by a Director who:
 - provides direct management of economic activity and operation of the Campus;
 - ensures the organization of daily life of residents of the Campus;
 - maintains the established order in the Campus;
 - bears personal responsibility, including that for the organization of work aimed to improve the lives of residents, maintain the established order in accordance with the current legislation of Ukraine;
 - carries out, within the limits of his/her official duties and powers, other functions necessary for solving the tasks of the Student Campus.
- 3.8. The Director is personally responsible for the activity of the Student Campus as a whole, for the level of organization and implementation of the main areas of activity, for establishing a healthy, creative microclimate for the staff of the Campus, compliance with staff and financial discipline, proper implementation of legislation, Internal Rules and Regulations of the University, Internal Rules and Regulations of the University dormitories, the requirements of regulatory documents on labour protection, occupational safety, electrical and fire safety, industrial sanitation, professional instructions, efficient and rational use of equipment and property assigned to the Student Campus and their preservation.
- 3.9. The responsibility of the Campus Director and other employees is determined by the current legislation of Ukraine, the Internal Rules and Regulations of the University, and their professional instructions.
- 3.10. Management of the activities of the Campus is carried out in accordance with official subordination, regulations, professional instructions of employees by determining actions aimed at ensuring the effectiveness and efficiency of the functioning of the structural unit.
- 3.11. The Campus provides economic activity and operation of the premises and the surrounding territory, creating proper living and daily life conditions for residents.

3.12. The management of the dormitory is carried out by the dormitory director, who reports to the Campus Director in terms of work and acts within the scope of the professional instruction.

4. PROPERTY AND FINANCES OF THE CAMPUS

4.1. Funds for the maintenance of the Campus are foreseen and approved by the unified estimate of income and expenses of the University, formed at the expense of residents living in dormitories and funds received from sponsors.

4.2. To fulfil its functional duties, the directorate is allocated premises: 2 adjacent rooms in dormitory №1 and 1 room in dormitory №3, equipped with office furniture and equipped with computers and other electronic computing equipment, means of communication.

5. REORGANIZATION AND LIQUIDATION

5.1. Reorganization of the Student Campus or its liquidation as a structural unit of the University is carried out by order of the Rector, agreed with the Authorized management body of the University, with subsequent amendments to the University Statute.

6. FINAL PROVISIONS

6.1. This Regulation is approved by the Academic Board of the University and is put into effect by order of the Rector of the University in agreement with the student self-government body of the University.

6.2. Changes, additions and clarifications to these Regulations are made and approved in the same order as the Regulations themselves.

6.3. To consider that the Regulations on the Student Campus of I. Horbachevsky Ternopil National Medical University approved by the Minutes of the Academic Board No. 15 as of November 26, 2019 and put into effect by the Rector's order No. 681 as of November 27, 2019 lost force.

Director

of the University Campus

_____ «___», 20___
(Signature) (Full name)

AGREED:

Chairman of the Trade

Union Committee

_____ «___», 20___
(Signature) (Full name)

Head

of the Student Parliament

_____ «___», 20___
(Signature) (Full name)

Head

of the Legal Affairs Department

_____ «___», 20___
(Signature) (Full name)